



REGISTRATION FORM

Please complete all sections of this form in block capitals. All information provided is strictly confidential and managed in accordance with UK GDPR.

1. Child's Details

- **Full Legal Name:** _____
- **Name Known As (if different):** _____
- **Date of Birth:** DD / MM / YYYY _____
- **Gender:** Male Female Prefer not to say
- **Home Address:** _____

- **Postcode:** _____
- **Language(s) Spoken at Home:** _____
- **Ethnicity:** _____
- **Religion:** _____

2. Parents, Guardians, and Emergency Contacts

Parent/Guardian 1 (Primary Contact)

- **Full Name:** _____
- **Relationship to Child:** _____
- **Do you have legal parental responsibility?** Yes No
- **Address if different from the child:** _____

- **Home Telephone:** _____
- **Mobile Number:** _____
- **Email Address:** _____
- **Occupation:** _____
- **Work Number:** _____

Parent/Guardian 2

- **Full Name:** _____

- Relationship to Child: _____
- Do you have legal parental responsibility? Yes No
- Home Telephone: _____
- Mobile Number: _____
- Email Address: _____
- Address if different from the child: _____

- Occupation: _____
- Work Number: _____

Alternative Emergency Contact (Must be someone other than parents)

- Full Name: _____
- Relationship to Child: _____
- Mobile Number: _____
- Address : _____
- Password for Collection (Required for security): _____

3. Medical and Health Information

- Doctor's Name & Surgery: _____
- Surgery Address & Postcode: _____
- Surgery Telephone: _____
- NHS Number (if known): _____
- Does your child have any known allergies or intolerances? [] Yes [] No
 - If yes, please provide details: _____
- Does your child have any regular medical conditions or dietary requirements? Yes No
 - If yes, please provide details: _____
- Are your child's immunisations up to date? Yes No

4. Sessions Required

Please tick the sessions you would like to request for your child. (We have a minimum booking policy of two sessions (6 hours) per week)

Day	Breakfast Club*	Morning Session (8:30–11:30)	Lunch Club (11:30–12:00)	Afternoon Session (12:00–15:00)	After Preschool

	(07:15-08:30)				Club* (15:00-17.45)
Monday	[]	[]	[]	[]	[]
Tuesday	[]	[]	[]	[]	[]
Wednesday	[]	[]	[]	[]	[]
Thursday	[]	[]	[]	[]	[]
Friday	[]	[]	[]	[]	[]
*Please complete actual times required to the nearest 15 minutes					

- **Expected Start Date:** DD / MM / YYYY _____
- **Are you eligible for/claiming UK Government Childcare Funding?** Yes No
 - *If yes, please provide your 11-digit eligibility code:* _____
 - 15/30
 - Are any of these hours used at another provision Yes No
 - If Yes, please give details of setting and hours claimed;

5. Hive Plus – Enriching the Preschool Experience

Whilst funding supports part of your child's place, it does not cover everything. To continue offering high-quality care, we ask for a £2.00 contribution per session towards daily essentials and extra services that help us create a warm, engaging and nurturing high quality preschool experience. Things like;

- Fresh healthy snacks
- Enrichment activities such as Forest schools, Sports Coach sessions, special visitors
- Enrichment sessions such as; yoga, food tasting and cooking
- Access to the school's adventure trim trail and nature garden
- Spare clothes, wellingtons and waterproofs
- Nappies and baby wipes
- Parties and seasonal celebrations
- Parents Evenings and events
- Access to digital updates and online learning journeys as well as photographs of your child to keep

I wish to opt my child out of Hive Plus []

6. Consents and Permissions

Please initial the boxes below to indicate your consent:

- ☐ **Medical Treatment:** I give permission for preschool staff to administer basic first aid and, in an emergency, seek professional medical advice or take my child to the hospital.
- ☐ **Outings:** I give permission for my child to take part in local, supervised short walks and outings.
- ☐ **Photographs:** I give permission for photographs/videos of my child to be taken for internal learning journeys (e.g., Tapestry).
- ☐ **Social Media:** I give permission for photographs of my child (where they cannot be directly identified) to be used on the preschool's official website/social media.
- ☐ **Sun Cream:** I give permission for staff to apply preschool-provided (or parent-provided) sun cream.

7. Declaration & Signatures

By signing below, I confirm that all the information provided on this form is accurate to the best of my knowledge. I understand that I must notify the preschool immediately of any changes to this information. I have read, understood, and agreed to the preschool's Terms and Conditions and Safeguarding Policies.

- **Parent/Guardian Signature:** _____
- **Print Name:** _____
- **Date:** DD / MM / YYYY _____