

Y6 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report - Famous Outlaws Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Passive voice Subordinating conjunctions Relative clauses Subjunctive form Conjunctive adverbs Semi-colons Colons Apostrophes for possession Parentheses	Recount - Letter - Dracula: Harker's letter Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Semi-colons Colons Setting description - Whitby Abbey Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Colons Semi-colons Parentheses Ellipses	Narrative - Characterising speech - Surviving the air raid Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases & clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Colons Semi-colons Parentheses Ellipses to show stammer, pause or incomplete thought Dashes to show change of thought or interruption Hyphens to show stutter Recount - Letter - Evacuee's letter Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Semi-colons Colons	Recount - Diary - The boy from floor 17 Dates Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Semi-colons Explanation - How does the circulatory system work? Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Passive voice Subordinating conjunctions Expanded noun phrases Relative clauses Adverbs for cause and effect Adverbs/adverbials of time Evaluative adverbs Semi-colons Colons Parentheses	Instructions - How to make a spell for witches Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Apostrophes for omission Commas for fronted adverbials Colons SATs Non-chronological report - The Galapagos flying lizard Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Passive voice Subordinating conjunctions Relative clauses Subjunctive form Conjunctive adverbs Semi-colons Colons Apostrophes for possession Parentheses	Recount - Diary - Charles Darwin's Diary - a new discovery Dates Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Semi-colons Persuasive advert - Puffins Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Modal verbs Active voice Adverbs for possibility/degree Personal pronouns Expanded noun phrases Subordinating conjunctions Conjunctive adverbs Commands Semi-colons Colons Narrative - Dragon Island

Y5 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report - Planets of the Solar System Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Subordinating conjunctions Relative clauses Conjunctive adverbs Commas for lists Apostrophes for possession Parentheses	Recount - Letter - Hansel's escape Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Subordinating conjunctions Conjunctive adverbs Relative clauses Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Apostrophes for plural possession Setting description - Cottage in the woods Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Parentheses Ellipses	Recount - Diary - Raysha's escape Dates Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Subordinating conjunctions Conjunctive adverbs Relative clauses Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Commas for parentheses Narrative - Characterising speech - Raysha vs Aashman Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases & clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Parentheses Ellipses to show stammer, pause or incomplete thought Hyphens to show stutter	Instructions - How to raid an Anglo-Saxon settlement Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Commas Narrative - Artura and the silver lasso	Poetry Haiku/Senryus Renga Free verse Recount - Science experiment - Does the size of sugar affect how quickly it dissolves in water? Title – question Prediction/hypothesis Equipment list Method in sequenced, chronological steps Results/observations Conclusion Diagrams Present tense First person Commands Detailed information Technical vocabulary Subordinating conjunctions Modal verbs Expanded noun phrases Adverbs/adverbials of manner Adverbs/adverbials of time Conjunctive adverbs Relative clauses Commas, brackets and dashes for parentheses	Narrative - Setting description - Lost Jungle City Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Parentheses Ellipses Persuasive advert - Visit Mexico Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Modal verbs Adverbs for possibility/degree Personal pronouns Expanded noun phrases Subordinating conjunctions Conjunctive adverbs Commands Commas for lists Hyphens

Y4 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report - Extinct animals	Recount - Diary - Charlie and the Chocolate Factory	Non-chronological report - Ancient Greek Mythological Creatures	Explanation - How does the digestive system work?	Narrative - Characterising speech - Escaping Pompeii	Narrative - The Legend of Robin Hood Recount - Science experiment - Does the sound get quieter?
Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession Commas after fronted adverbials	Date Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Commas for fronted adverbials Apostrophes for omission Apostrophes for possession	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession Commas after fronted adverbials	Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Commas for fronted adverbials Apostrophes for possession	Introduction Each character shows emotions Each character performs actions Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases & clauses (-ing and -ed openers) Adverbials of place Apostrophes for omission Commas for fronted adverbials Inverted commas Ellipses to show a pause or incomplete thought Hyphens to show stutter	Title – question Prediction/hypothesis Equipment list Method in sequenced, chronological steps Results/observations Conclusion Diagrams Present tense First person Commands Detailed information Technical vocabulary Subordinating conjunctions Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Apostrophes for plural possession Commas for fronted adverbials
	Setting description - Wonka World	Instructions - How to slay a minotaur	Poetry Kennings Tetractys Free verse	Recount - Persuasive letter - Boudicca rallies support	
	Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Adverbials of place Commas in a list Apostrophes for possession Commas for fronted adverbials Ellipses	Title statement List of equipment or materials Sequenced, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Statements using the pronoun 'you' Adverbs of manner Adverbs of time Commas in a list Commas for fronted adverbials Apostrophes for possession Apostrophes for omission		Address Date Salutation Brief introduction First person Past tense Facts and opinions Rhetorical questions Relevant persuasive techniques (see persuasive checklists for example) Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas for fronted adverbials Apostrophes for omission Apostrophes for plural possession	

Y3 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report - Prehistoric creatures	Recount - Letter - Stone Age letter	Setting description - The Tomb of Wonders	Characterising speech - Egyptian Cinderella	Poetry (3 weeks) Clerihews Limericks Free verse	Persuasive advert - Save our beautiful bees
Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession	Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Exclamation marks Apostrophes for omission Apostrophes for plural possession	Introduction Paragraphs plan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission	Introduction Each character shows emotions Each character performs actions Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases & clauses (-ing and -ed openers) Adverbials of place Apostrophes for omission Inverted commas	Biography - The Evil Queen	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession (GDS)
	Narrative - Iron Age Portal	Recount - Science experiment Do all magnets pull a paper clip from the same distance?	Persuasive advert - Visit Ancient Egypt	Heading Brief introduction Subheadings Chronological order Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Perfect tense Adverbs/adverbials of time Commas for lists Apostrophes for possession	Non-chronological report - All about bees
		Title – question Prediction/hypothesis Equipment list Method in sequenced, chronological steps Results/observations Conclusion Diagrams Present tense First person Commands Detailed information Technical vocabulary Subordinating conjunctions Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Apostrophes for possession Commas in a list	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession (GDS)	Plot weave	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession

Y2 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report - Minibeasts Heading and subheadings Brief introduction Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present progressive Statements Questions Commands/imperative Capital letters for proper nouns Commas for lists Apostrophes for possession (GDS)	Recount - Postcard - Visit London Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Apostrophes for omission Apostrophes for possession (GDS) Commas in a list Exclamation marks Recount - Letter - Little Red Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Apostrophes for omission Apostrophes for possession (GDS) Commas in a list Exclamation marks Wanted poster - Have you seen this wolf? Narrative - The Three Little Pigs - A twisted tale	Recount - Diary - Charles Darwin's Journey Date Salutation Chronological order Past tense First person – informal Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place Expanded noun phrases Exclamation marks Commas for lists Apostrophes for omission Apostrophes for possession (GDS) Instructions - How to be a mighty explorer Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Direct address using 'you' Adverbials of place Question marks Commas for lists Apostrophes for possession (GDS) Apostrophes for omission	Narrative - Mighty Marrow saves the day Persuasive - Join our Super Vegetable Crew Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands Question marks Exclamation marks Apostrophes for possession (GDS)	Narrative - Setting description - Trimpollis tower Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission Capital letters for proper nouns Question marks Plot weave Poetry – Diamantes Haiku Free verse	Explanation - What is the life cycle of a butterfly? Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language and technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Statements Questions Commas for lists Apostrophes for possession (GDS) Recount - Diary - Escape the fire Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands Question marks Exclamation marks Apostrophes for possession (GDS)

Y1 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
	<p>Non-chronological report - Toy man</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists</p> <p>Recount - Letters/ Postcards Toys in Space + Harry's helpful letters</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas in a list Exclamation marks</p>	<p>Narrative - Repetitive story - The Gingerbread Man</p> <p>Non-chronological report - All about dragons</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists</p>	<p>Setting description - Candy House</p> <p>Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Co-ordinating conjunctions Adverbials of place Capital letters for proper nouns Question marks Exclamation marks</p> <p>Plot weave</p>	<p>Narrative - Jack and the Beanstalk</p> <p>Instructions - How to grow a plant</p> <p>Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Expanded noun phrases The imperative Positional language Question marks</p>	<p>Recount - Postcards/ Letters - Victorian seaside postcard</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas in a list Exclamation marks</p> <p>Persuasive advert - Visit Beautiful Blackpool</p> <p>Deals and bargains Direct address (can include flattery) Facts and statistics Opinion (can be expert opinion) Rhetorical questions Emotive/exaggerated language Triples/the rule of three Personal pronouns Expanded noun phrases Co-ordinating conjunctions Question marks Exclamation marks</p>